



Charging and Remission Policy

Reviewed and amended: September 2024
Approved by Governing Body: October 2024
To be reviewed: October 2025

Mrs Jane McKinley
Head Teacher

Mrs Vicki Glynn
Chair of Governors

Wensley Road
Sheldon
Birmingham
B26 1LU

Charging and Remission Policy

RATIONALE

The Governing Body of Lyndon Green Junior School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make toward pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balance curriculum for the pupils of the school and as additional activities.

CONTEXT

The law states that education provided during school hours must be free. This definition includes materials, equipment and transport provided in school hours by the Local Authority or the School. No pupil may be left out of an activity because their parents cannot or will not make a contribution of any kind

AIMS

- To make school activities accessible to pupils regardless of family income
- To provide a process which allows activities to take place at a minimum cost to parents, pupils and the school and;
- Which acknowledges the cost of such activities to the school's budget.

CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

Curriculum based trips

- Voluntary contributions are requested to cover the cost of trips. No pupil is penalised if they have not made a payment and will go on the trip.

Residential Trips

The full cost to each pupil of board and lodging. If parents are in receipt of the following state benefit:

- Income Support
- Income based Job Seekers Allowance
- Support under Section VI of the immigration and Asylum Act 1996
- Working tax credit and an annual income that does not exceed the published Inland Revenue threshold

The trip will be at a reduced cost.

Activities Outside School Hours

The full cost to each pupil of all approved activities deemed to be optional extras that are not a necessary part of the national curriculum

Whole class instrumental tuition

School pays for whole class music tuition that takes place.

Damage to school property

Costs to repair broken windows or replace lost or damaged school property as a result of a pupil's behaviour

REMISSIONS

There will be no obligation for any parent to make a voluntary contribution towards the cost of school activities and to the School Fund. Pupils will not be treated differently whether or not their parents have made a contribution.

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. The Head Teacher in consultation with the Chair of Governors will make authorisation for such remission.

VOLUNTARY CONTRIBUTIONS

Voluntary contributions may be requested from parents to cover the cost of the following activities:

Educational visits – contribution towards the cost of transport, insurance and entrance fees

Items made in school time/workshops – cost of materials if the parent wishes to keep the item

In the case of educational visits, the cost will be kept to a minimum, if, however insufficient funds are collected to make the visit viable, the governing body reserves the right to cancel the activity and refund all monies paid.

GENERAL

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of additional activities, which take place in school time.

Parents may be advised that the continuance of an activity may depend upon voluntary contributions but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.